



Job Vacancy

Project Manager (male/female)

for our program in Cambodia

Location

Battambang with frequent duty trips within the country.

Employer

Forum Civil Peace Service (forumZFD)

The forumZFD is an umbrella organization providing training and project support in Germany and abroad. It advocates with its members renunciation of violence-based policy, the strengthening of civilian resources in the state and society and democratic participation of all social, ethnic and religious groups. Currently the forumZFD is working with about 100 employees at locations in Germany, the Middle East, the Western Balkans, Ukraine, on the Philippines and in Cambodia. The office in Cologne has about 35 employees, who help shape the project work in Germany and abroad, the work of the Academy of Conflict Transformation as well as undertaking public relations, lobbying and training activities.

Down to the present day, there has been no systematic dealing with the recent (especially Khmer Rouge) history in Cambodia. In addition, the public discourse on the past rarely include the experiences and perceptions of ethnic and religious minorities that already existed before the Khmer Rouge regime. The inadequate knowledge and learning from the past in combination with scarce capacities of non-violent conflict transformation bears a risk of increasing tension, mistrust and division between different communities of Cambodian society.

With its team of Cambodian and international staff, forumZFD has started capacity development activities with selected members of the Khmer majority and different minority groups. The aim is that by providing access to multiple narratives of the Cambodian past, mutual trust, understanding and respect will be built between different communities in Battambang that will contribute to a more inclusive and peaceful Cambodian society as a whole. The activities are implemented from the program office in Phnom Penh as well as a project office in Battambang City.

Your duties

As project manager you are responsible for the planning, implementing and impact monitoring of conflict transformation measures in the province of Battambang and possibly neighboring provinces. You are responsible for the knowledge and financial management, administrative controlling (incl. reporting) and steering the project team of national colleagues.

In detail, your tasks and duties will include:

- Conceptualization and implementation of activities (eg. workshops, trainings, dialogue programs and fora) and projects, together with the project team in Battambang
- Implementation of internal monitoring, evaluation and reporting systems
- Selection and documentation of experiences and „lessons learned“ out of activities and projects, for internal documentation and evaluation;
- Contribution to fundraising, qualification and public relations activities of forumZFD.
- Frequent visits to local partners to consult the implementation of the project activities
- Developing of structures and networks to ensure the sustainability of the project
- Supporting the administrative and financial management of activities

- Contributing to the effective presentation of project activities, support and conceptual development of public relations (in Cambodia, as well as in Germany)
- Contributing to the further development of the forumZFD program in Cambodia

Your Profile

- Completed vocational training and/or university degree in social science, political science, regional studies Southeast Asia or similar
- Qualification in methods of nonviolent/civil conflict transformation (or equivalent qualifications), extensive experience in designing and conducting of trainings in methods of non-violent/civil conflict transformation
- Several years of work experience acquired abroad in the Civil Peace Service and/or development cooperation, if possible in Southeast Asia
- Proven experience in project management and human resource management
- Strong capacity for strategic and conceptual thinking
- Experience in knowledge, financial and administrative management of projects, including reporting
- Good social skills, teamwork and intercultural skills for work and life in the Southeast Asian context, ability to respond flexibly to changes in the work environment
- Fluency in English (project language) spoken and written and skills in Khmer (desirable)
- Sound knowledge of computer applications; driver's license and driving experience
- EU or Swiss citizenship.

Our offer

We offer you an exciting and responsible task in a dedicated, growing organization with remuneration based on the German Development Worker Law (EhfG) incl. comprehensive social security and financial reintegration assistance upon return. In addition, we offer participation in training and qualification courses, among others at the Academy for Conflict Transformation at forumZFD, project-based preparation, coaching and the participation in a Khmer language course. In your position, you are directly assigned to the program manager in Phnom Penh.

Start of your assignment

by **1 January 2018 or later** including the preparation period in Germany and the induction phase on location. The contract is offered for at least two or, optionally, three years with the further option of an extension.

Your application

Please send your application with pertinent documents in German or English (motivation letter, CV and 2-3 reference persons, preferably as PDF documents) by January 28, 2018 to

application@forumZFD.de

Interviews will take place in Cologne/Germany in February. Prior to the date of the interview, we will invite you for a first Skype call. For any queries or further information, you may contact Mr. Reuter (reuter@forumZFD.de) from January 7 onwards.

Please find further information about our organization and our assignments online at www.forumZFD.de. Our work in Cambodia is documented at <http://cambodia.forumzfd.org>. This job advertisement as well as further employment posting can be viewed at www.forumZFD.de/jobs

We are looking forward to your application!