

Job Vacancy



Programme Manager (male/female)

for our programme in Cambodia

Location

Phnom Penh with frequent duty trips within the country and to Germany.

Employer

Forum Civil Peace Service (forumZFD)

The forumZFD is an umbrella organisation providing training and project support in Germany and abroad. It advocates with its members renunciation of violence-based policy, the strengthening of civilian resources in the state and society and democratic participation of all social, ethnic and religious groups. Currently the forumZFD is working with about 100 employees at locations in Germany, the Middle East, the Western Balkans, Ukraine, on the Philippines and in Cambodia. The office in Cologne has about 35 employees, who help shape the project work in Germany and abroad, the work of the Academy of Conflict Transformation as well as undertaking public relations, lobbying and training activities.

Your duties

Down to the present day, there has been no systematic dealing with the recent (especially Khmer Rouge) history in Cambodia. In addition, the public discourse on the past rarely include the experiences and perceptions of ethnic and religious minorities that already existed before the Khmer Rouge regime. The inadequate knowledge and learning from the past in combination with scarce capacities of non-violent conflict transformation bears a risk of increasing tension, mistrust and division between different communities of Cambodian society.

The forumZFD aims to address some of these issues since it started its engagement in Cambodia in 2015. With its team of Cambodian and international staff, forumZFD has started capacity development activities with selected members of the Khmer majority and different minority groups. The aim is that by providing access to multiple narratives of the Cambodian past, mutual trust, understanding and respect will be built between different communities in Battambang that will contribute to a more inclusive and peaceful Cambodian society as a whole. The activities are implemented from the programme office in Phnom Penh as well as a project office in Battambang City.

As manager of forumZFD's programme in Cambodia you will report to the Department of Projects and Programmes in Cologne. You will be responsible for the implementation as well as the financial viability and the ongoing conceptual development of the programme. The financial management, project-related public relations activities and other duties will be carried out in close cooperation with the respective departments of forumZFD.

In detail, your tasks and duties will include:

- Managing and guiding the current projects and activities of the forumZFD in Phnom Penh and Battambang with at present four staff members (personnel guidance and development, financial management, programme planning);
- Further development of the programme in Cambodia within the framework determined by the relevant strategic indicators;
- Safeguarding the quality of the programme's operational processes in line with the internal standards of the forumZFD and supporting the impact-oriented implementation of the various programme components;
- Operational management of the programme office in Phnom Penh: administration, financial management, personnel guidance, technical requirements;
- Support for the political work and public relations activities of the forumZFD on location and in Germany;
- External representation of the forumZFD's programme;
- Acquisition of financial means – together with cooperation partners.

Your Profile

- Vocational qualifications and/or a university degree (social sciences, political sciences, ethnology or related studies);
- Several years' experience in development cooperation and/or in conflict management (e.g. Civil Peace Service) in crisis regions, preferably in South East Asia; desirable is a profound knowledge of and awareness for the current sensitive political situation in Cambodia;
- Profound management and advisory experience in the areas of personnel guidance, project planning, administration and financial controlling in a complex social environment;
- High social and inter-cultural competencies, flexibility and ability to work in a team;
- High competency for communication coupled with a profound awareness of structures and different roles in the cooperation with partner organisations and local partners, given the complex inter-cultural context;
- Qualifications as an expert advisor in the methods of non-violent conflict transformation; preferably with experience in dealing with the past/ historical narratives and dialogue
- Suitability for assignments in tropical areas and strong ability to work under physical and psychological pressure;
- High command of verbal and written English (the official project language);
- High confidence in using IT tools (experience with Open Source, if possible) and online-based working platforms;
- EU or Swiss citizenship.

We offer

We offer you an exciting and responsible task in a dedicated, growing organisation with remuneration based on the German Development Worker Law (EhfG) incl. comprehensive social security and financial reintegration assistance upon return. In addition, we offer participation in training and qualification courses, among others at the Academy for Conflict Transformation at forumZFD, project-based preparation, coaching and the participation in a Khmer language course.

In your position, you will be part of forumZFD's Department of Projects and Programmes. You will contribute your ideas and skills working at the interface between the department of Project and Programmes and members in other programmes and departments of our organisation.

Start of your assignment

by 1 January 2018 or later including the preparation period in Germany and the induction phase on location. The contract is offered for at least two or, optionally, three years with the further option of an extension.

Your application

Please send your application with pertinent documents in German or English (motivation letter, CV and 2-3 reference persons, preferably as a PDF document) by November 19, 2017 to

application@forumZFD.de

Interviews will take place on December 5, 2017, in Cologne/Germany. Prior to this date, we might invite you for a first Skype call.

For any queries or further information, you may contact Mr. Reuter (reuter@forumZFD.de).

Please find further information about our organisation and our assignments online at www.forumZFD.de

Our work in Cambodia is documented at <http://cambodia.forumzfd.org>

This job advertisement as well as further employment posting can be viewed at www.forumZFD.de/jobs

We are looking forward to your application!