



Executive Board Member

in Cologne

Term/Starting date

January 2018, for an indefinite period of time

forumZFD expands its salaried executive board by two to three members. Besides the chair of the executive board, it will be composed of an executive board member in charge of finance and administration and an executive board member in charge of the practical area.

For our practical area, we are creating the post of the executive board member, to be filled on 1 January 2018.

Who we are

forumZFD supports people facing violent conflicts on their road to peace and advocates for overcoming war and violence.

forumZFD currently engages specialists for peaceful conflict management in Germany and eleven other countries in Europe, the Middle East and Southeast Asia. Our Academy for Conflict Transformation provides a learning space for professional and international peace work. By dialogue events, education and campaigns, forumZFD actively promotes civilian peace policy.

forumZFD is recognized by the German government as a project-managing organisation of the Civil Peace Service. Our work is funded by public and private subsidies, donations and membership fees.

Tasks and Responsibilities

In your position as executive board member, you will manage and develop our practical section - existing of the Academy for Conflict Transformation and our project work both abroad and in Germany - and you will be part of the management of the association.

Your tasks will include:

- Managing our practical area involving a total staff of about 60
- Developing concepts of the practical area in line with the association's strategy further
- Representing the association externally, in particular towards funding bodies, cooperation partners and national and international (specialist) public
- Bearing responsibility for a part of the budget and institutional fundraising for your area
- Developing strategies of the association as part of the executive board further as well as management tasks pursuant to the schedule of responsibilities

Your profile

We are looking for a board member who reflects his/her leadership experience and has strong technical and concepts-related skills in conflict resolution and likes to work in a team.

You have

- a relevant university qualification and comprehensive knowledge both in theory and practice of civil conflict resolution
- Several years of leadership experience in an international context, relevant further education and experience in reflection
- Skills and flexibility to shape change processes
- Comprehensive knowledge in managing projects run by civil society organisations
- Experience in filing applications, managing and acquiring funds from public providers, such as the Federal Ministry for Economic Cooperation and Development and the European Union
- Hands-on intercultural skills, several years of experience in living abroad or migration experience
- Strong skills in developing concepts
- Excellent command of German and English, and preferably further language skills
- Willingness and suitability to work in a team
- Willingness to travel abroad, even in crisis areas

What we offer

We offer you a multifaceted position of responsibility in a dynamic organisation, which constantly develops further, in the beautiful Cologne-Ehrenfeld city district.

In your position, you will be part of the association's executive board and will contribute your ideas and skills to the team-oriented and cooperative work environment of an internationally operating peace organisation.

You will be working with a competent team of committed employees and in a (family-)friendly peace organisation with a high professional and methodical standard - committed to peace.

Your application

Please send us your application by email as a PDF file until 9 September 2017 to our Coordinator Human Resources, Ms Laura Kleemann, at kleemann@forumzfd.de.

The job interviews will probably be held on 27 September in Cologne.

Do you have further questions on this position? Please contact the vice chair of the supervisory board, Mr Michael Germer, at germer@forumzfd.de or contact the chair of the executive board, Mr Oliver Knabe, in Cologne at + 49 221 912732-11, mobile +49 1766 4493405 or by email at knabe@forumzfd.de.

For further information about the forumZFD and our work, please go to <http://www.forumZFD.de>. This and other job vacancies are available at <http://www.forumZFD.de/jobs>.

forumZFD is composed of a diversified team. Therefore, we welcome applications of all those interested, regardless of their origin, their religious affiliation, their sexual identity or disability, and all humans beings with a migration background, people of colour and black people.

We are looking forward to receiving your application!

forumZFD (Forum Civil Peace Service)
Am Kölner Brett 8, 50825 Köln, Germany